



## VIP NURSING SCHOOL

16388 East 14th Street, San Leandro, CA 94578

Phone: (510) 481-0240; (510) 481-0360; Fax: (510) 481-0242

Website: [www.vipnursing.net](http://www.vipnursing.net); Email: [info@vipnursing.net](mailto:info@vipnursing.net)

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### **SCHOOL PERFORMANCE FACT SHEET (SPFS)**

#### **2015 - 2016 CALENDAR YEARS**

#### **HOME HEALTH AIDE PROGRAM - 40 Instructional Clock Hours**

#### **On-Time Completion Rates (Graduation Rates)**

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate
2015	8	8	8	100%
2016	14	14	14	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### **Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2015	8	8	8	8	100%
2016	14	14	14	14	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (from [vipnursing.net](http://vipnursing.net))

**Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.**



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### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2015	0	8	8
2016	0	14	14

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2015	0	0	0
2016	0	0	0

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#### Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2015	0	0
2016	0	0



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### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2015	0	0
2016	0	0

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Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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#### **IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Only initial after you have had sufficient time to read and understand the information.



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**Final Examination Passage Rates 75% or Higher**

**No State Certification Examination required for HHA program.**

**Student must pass the Final exam at 75%, demonstrate Proficiency for Clinical Skills for HHA per NATAP skills guidelines and posses current State of CA CNA certification**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Final Exam	Number Who Passed Final Exam	Number Who Failed the Final Examination	Passage Rate
2015	8	8	8	0	100%
2016	14	14	14	0	100%

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Salary and Wage Information**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2015	8	8	0	0	0	0	
2016	14	14	0	0	0	0	

A list of sources used to substantiate salary disclosures is available from the school. (from vipnursing.net)

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**Cost of Educational Program**

Total Charges for the CNA program for students completing on time in 2016: \$647.00. Additional charges may be incurred if the program is not completed on-time.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Only initial after you have had sufficient time to read and understand the information.**

**Federal Student Loan Debt**

Students at VIP NURSING SCHOOL are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Only initial after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

### **STUDENT’S RIGHT TO CANCEL HHA PROGRAM**

1. The student has the right to cancel the enrollment agreement for a program, without any penalty or obligations, through attendance at the first-class session, or the seventh day after enrollment, whichever is later.
2. Cancellation may occur and may be documented in via mail, hand delivery, email only. If the student provides a written notice of cancellation, it can be addressed to:  
VIP Nursing School 16388 East 14<sup>th</sup> Street, San Leandro, CA 94578  
directed to Josephine V. Dondriano, Program Director.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail property addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled by the applicant, or the applicant does not show or start attending the program, or is not accepted the school, the institution will refund the student any money he/she paid, less the Non-Refundable Registration fee not to exceed \$50.00, and less any deduction for uniform, supplies, and textbooks not returned in new condition within 14 days after the notice of cancellation is received.
6. If the Enrolled Agreement is cancelled by the institution due to the program start date being cancelled, the student will receive a full refund of all money he/she paid.
7. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the

### **BUREAU FOR PRIVATE POSTSECONDARY EDUCATION**

2535 CAPITOL OAKS DRIVE, Suite 400, Sacramento, California 95833

Web site: [www.bppe.ca.gov](http://www.bppe.ca.gov)

Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818

Toll Free Telephone number (888) 370-7589, or by FAX: (916) 263-1897

“A student or any member of the public may file a complaint about this institution with the **Bureau for Private Postsecondary Education** calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau’s internet Web site: [www.bppe.ca.gov](http://www.bppe.ca.gov)”



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### **HOW TO CANCEL**

A notice of cancellation shall be in writing, and a withdrawal may be operative by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. **The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.** The institution shall refund one hundred (100) percent of the amount paid for institutional charges, less the non-refundable registration fee not to exceed fifty dollars (\$50.00).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. **The refund policy for students who have completed sixty (60) percent or less of the period of attendance shall be a pro rata refund.** The institution shall pay or credit refunds within thirty (30) days of a student's cancellation or withdrawal.

### **REFUND POLICY**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. **No refunds are due once the student has received 60% or more of the clock hours of instruction in any given period of attendance.**

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he/she withdraws, or is deemed withdrawn in accordance with the withdrawal policy stated in this institutional catalog.

The student notifies the institution of the student's withdrawal, or as the date of the student's withdrawal, whichever is later.

The institution terminates the student's enrollment for failure to maintain satisfactory progress, failure to abide by the rules and regulations of the institution: absences in excess of maximum set forth by the institution, and/or failure to meet financial obligations to the institution.

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 30 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of money's not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 30 days after the date of the student's completion of, or withdrawal from the educational program in which the student was enrolled.